

POLICY CIRCULAR - 49

**NO. CEO/SRA/1689 /2001
Dated : 3rd July 2001.**

HOD meeting was held on 22nd March 2001 to discuss certain issues involving policy decisions. The issues were discussed at length and after deliberations, this circular is issued.

1. In the Annexure-II each City Survey Numbers, if the proposal includes more than one City Survey Number should be shown clearly in the Annexure. The City Survey Numbers should be shown prominently indicating the slum dwellers on that particular City Survey Number. The slum plan should clearly show the boundaries of the City Survey Number as well as the number of hutment's on the said CTS Number. If the Annexure-II runs into more than one page, each page should be signed and stamped by the Competent Authority.
2. After the receipt of the proposal the City Survey Number/Numbers included in the scheme should be inspected by an officer not below the rank of Assistant Engineer. During the site visit it should be specifically seen :
 - (i) Whether there are slums on the City Survey Number/Numbers in the scheme.
 - (ii) Extent upto which said City Survey Number is encumbered (say 10%, 15%, 20%, 25%, 30%,40%50%,70%,etc.)
 - (iii) Access to the plot, etc. The inspection note must mention the name and designation of the visiting officer and date of his visit. Inspection note of the Officer visiting the site should be invariably submitted to the concerned Executive Engineer. Specific mention of the site inspection note should be made in the scrutiny report of the proposal, along with comments.
3. Property Card must be checked properly and carefully to find out the ownership of the land. In case encumbered City Survey number belongs to Govt., MHADA, Municipal Corporation, Undertaking, agency of the State Government Department or any Government Department no objection certificate of the land owning Authority is necessary as per clause 2.8, Annexure -IV of DCR No. 33 (10). In order to bring more transparency in the process of obtaining NOC, it is hereby directed that a copy

of the LOI should be invariably sent with forwarding letter to the Land Owning Authority and acknowledgement thereof should be obtained and kept on record. Besides, a D. O. letter from the CEO/SRA or Secretary/ SRA should go to the Land Owning Authority informing about issuance of LOI and the requirement of NOC as per clause 2.8 D. O. letter should also mention specifically the provisions of the D. C. Regulations No. 33 (10) (2:8). If the land proposed to be included in the scheme is a Private land, a registered letter with A/D should be sent under the signature of Secretary stating that the proposal has been received by SRA containing his consent for redevelopment/ construction of accommodation of hutment/ pavement dwellers and he should be requested to reconfirm the same within 30 days failing which it will be presumed that he has reconfirmed it. An affidavit from the owner should be obtained that the title over the land is undisputed and there are no litigation pending in the court of law. Such an Affidavit should invariably accompany the proposal. The form of the said affidavit should be prescribed immediately by the DDTP in consultation with legal expert.

3. The Developers should be instructed to publish by way of advertisement in two daily newspapers about issue of LOI by SRA; more than 70% consent of slum dwellers and intention of Slum Rehabilitation on the particular CTS Number as per DCR 33 (10) and the notifications and orders issued by the Government from time to time as per proposal submitted by developer and Architect along with their full office address and telephone numbers. This condition should also be incorporated in the LOI and the developer should be asked to submit the proof of publication of such notice in the daily newspapers at the time of issue of LOI.

Sd/-

Chief Executive Officer/SRA

Copy to :-

- 1) F. C.
- 2) DDTP
- 3) Dy Collector
- 4) EE-I/ II/ III/ IV